

Docent Substitute/Stipend

What is a Stipend/Substitute Docent? It is someone who can substitute for an exhibiting artist who is unable to fulfill their obligation of sitting the Gallery. The exhibiting artist must contact the Stipend Substitute and arrange for the Stipend Substitute to be paid \$20 per shift that he/she pays from personal funds.

There are some members who are unable to Gallery sit because they live out of town, but want to enter shows. Some members work full-time and have busy weekends.

Although exhibiting artists should try to find someone to trade shifts with first, if they cannot find someone, there is a list of Stipend Substitutes to contact.

SAWG members who wish to be a Stipend Substitute and receive a stipend for their time must:

1. Be current members in good standing (dues are current)
2. Have received docent training within the last 12 months
3. Handle all arrangements between the artist requesting their help as a substitute and themselves.
4. Notify the Docent Coordinator of dates and shift times that they will be substituting. Stipend Substitutes that are also exhibiting must work their own shifts in addition to shifts as a Stipend Substitute.

All financial arrangements between showing artists and Stipend Substitutes must be handled privately. Parties to the arrangement can use USPS or direct contact. No funds will be handled or exchanged through SAWG or the Gallery.

Artists who wish to contact a substitute to fulfill their docent requirement for exhibiting in a SAWG Gallery show (knowing they will not be available to meet their docent obligation) must obtain the commitment of the substitute prior to entering the show, record the name of the substitute on their show entry form, and have the Stipend Substitute contact the Docent Coordinator to inform them of their intention.

A list of qualified SAWG Stipend Substitutes whom you will pay via your personal funds at \$20 per shift can be found on the bottom of the Shows page on our web-site by clicking on the Resources link under Shows. In order to preserve their privacy, no phone numbers will be published online, only names. Use your membership directory or contact the Membership Chairman to obtain phone numbers.

It is our hope that SAWG members will continue to volunteer as docents when asked by the docent coordinator in order that we can keep the gallery operating.

Contact the Docent Coordinator if you would like to be on the Stipend/Substitute list.