

BIN-ventory

NAME		Display Period:				
EMAIL		Date of Check-IN:				
PHONE		Checked-IN by:				
NOTES:		Checked-OUT by:				
		ORIGINAL or PRINT O / P	PRICE	SIZE	DATE SOLD	ARTIST CALLED/ DOCENT NAME
NO.	TITLE					
1						
2						
3						
4						
5						
6						
7						
8						
9						
10						
11						
12						
13						
14						
15						

NOTE: Maximum 15 items no larger than 24" on longest side. SOLD items may be replaced one-for-one during the display period. All artwork must be matted with a hard backing (foam-core) and enclosed in a sealed sheath. All artwork must be clean and in good condition. A commission of 25% will be charged on all BIN Sales. All artwork must be labeled on the back with the Artist Name, Title, Price, Size and Type (Original or Print). Additional descriptive information may be added at the artist's discretion. Rev 9.4.18 (pmj)

REPLACEMENTS FOR SOLD ART

Notes:			ORIGINAL or PRINT O or P			DATE SOLD	ARTIST CALLED/ DOCENT NAME
NO.	TITLE	DATE IN		PRICE	SIZE		
R1							
R2							
R3							
R4							
R5							
R6							
R7							
R8							
R9							
R10							